

DISTRICT AREA MEMBERSHIP COORDINATOR

ROLE:

To offer support and assistance in the recruitment, development and retention of Rotarians to a designated handful of clubs in their local area.

RESPONSIBILITIES:

1. Develop a relationship with the CMCs (club membership chairs) and visit their clubs.
2. Participate in the planning and membership training at the District Assembly
3. Participate in the planning and training at the District Membership Seminar
4. Provide assistance, when requested, with development and retention strategies, new member orientations, inductions and 'red badge' process
5. Raise awareness of Rotarian membership benefits and responsibilities
6. Encourage club participation in training opportunities
7. Provide Membership related club programs when requested
8. Coordinate efforts with Assistant Governors
9. Meet with your team of CMCs quarterly
10. Connect and follow up with Rotary International referrals
11. Attend President Council meetings when invited
12. Reports to the District Membership Chair & serves on the District Membership Committee
13. To work on other District activities as assigned by the District Governor.

QUALIFICATIONS:

Be a member in good standing of a Rotary Club for at least 2 years.
Having served as a Club Membership Chair is highly desirable.
Experience in volunteer management in any organization is a plus.

TERM OF OFFICE: 2 years- at the discretion of the standing District Governor and/or District Membership Chair.